

**SUMMARY OF MINUTES**  
Aviation Advisory Board Meeting  
**July 14, 2015**

**I. Call to Order**

With a quorum of the Board Members present, Chairman Michael Ward called the meeting of the Aviation Advisory Board to order at 4:00 p.m., Tuesday, July 14, 2015, at Fort Worth Meacham Airport, 3951 Lincoln Avenue, Fort Worth, Texas 76106.

BOARD MEMBER	DISTRICT	PRESENT/ ABSENT
Michael Ward, Chairman	7	P
Erik Brown, Vice Chairman	6	A
Jeff Law	1	P
Michael D. Valdez	2	P
William Lawson	3	P
Alex Jimenez	4	P
Michael Dean	5	P
Ericka Calton	8	P
Edward Lasater	9	P
<b>CITY STAFF</b>		
Bill Welstead, Aviation Director		
Jeff Kloska, Meacham Airport Manager		
Aaron Barth, Spinks Airport Manager		
Serge Walczak, Airport Operations Supervisor		
Chris Ash, Alliance Airport General Manager		
Paige Mebane, Assistant City Attorney		
Leann Guzman, Senior Assistant City Attorney		
Stephanie Mills, Board Liaison		

**II. Consideration of the Minutes for the May 12, 2015 regular meeting**

**Motion:** Jeff Law                      **Second:** Michael Dean                      **Unanimously Approved**

**III. Action Items**

- 0701** Recommend Application for, and Acceptance of, if Awarded, a Routine Airport Maintenance Project Grant in the Amount of \$100,000.00 for Each Airport from the Texas Department of Transportation Aviation Division for Fort Worth Alliance, Fort Worth Meacham International and Fort Worth Spinks Airports

**Motion:** Alex Jimenez                      **Second:** Edward Lasater                      **Unanimously Approved**

- 0702** Authorize Submission of Fiscal Year 2014-2015 Aviation Advisory Board Annual Report to the Fort Worth City Council

**Motion:** Bill Lawson                      **Second:** Michael Valdez                      **Unanimously Approved**

A Motion was made to adopt the current report with the understanding that there will be an additional review by the Board if significant changes need to be made.

#### **IV. Items for Discussion**

- 1) **Spinks Name Modification** – Aaron Barth gave a presentation about the possibility of renaming Fort Worth Spinks Airport to Fort Worth Spinks Executive Airport.
- 2) **Meacham Gate Access System Update** – Jeff Kloska gave an update on airport security upgrades. High Definition cameras are being installed around the airport in high movement areas. Gate access is being upgraded to a system that utilizes a key card reader and toll tag readers to gain entrance. Fence upgrades are in progress as well. Portions of the existing chain link fence along the Meacham frontage area are being replaced with a steel ornamental fence that will include a mow strip.
- 3) **Meacham Birthday Celebration in July** – Serge Walczak gave a presentation on the upcoming Meacham Airport 90<sup>th</sup> birthday celebration. The celebration is on July 25, 2015 from 9:00am until 12:00pm located at Broadie's Aircraft, 4701 North Main Street, Fort Worth, TX 76106.

#### **V. Announcements**

##### **Bill Welstead made the following announcement:**

- Announced the June 8, 2015 passing of Karl Byam, the owner of Byam Propeller Shop. He was recognized for his forty years of service to the Aviation community and to Meacham Airport.

##### **Jeff Kloska made the following announcement:**

- Recognized City of Fort Worth Aviation employee, Eugene Mabile for his five years of service.

#### **VI. Staff Reports**

##### **Alliance Airport – Chris Ash**

- Focus is on the runway extension project. The bid process has been completed and contracts are in the process of being completed. The project total is 62 million dollars. Estimated start date is September 2015, and the project is estimated to be completed in the beginning of 2017.
- Red Bull Air Race will be at the Texas Motor Speedway. Alliance Airport is hosting the Red Bull Teams beginning in August.
- The facility that housed BAE Systems (British Aerospace) is being utilized by Hillwood as temporary hangar space until BAE Systems locates a new long term tenant.
- FedEx Ground has new facility will be opening in late September.
- Fort Worth Alliance Air Show will be held in September.

**Meacham Airport – Jeff Kloska**

- Meacham received a new Aircraft Rescue and Fire Fighting (ARFF) truck by way of a \$750,000 grant with a 10% match.
- Construction at the Meacham Administration Building is on schedule with an estimated completion date of June 2016.

**Spinks Airport – Aaron Barth**

- On Thursday, July 16, 2015 there will be a Pre-Development Conference with the City regarding the development of a 10-bay hangar.
- Harrison Aviation is currently working on their fourth facility to be located next to their current FBO facility.
- Bullard and Copeland, LLC is currently working on constructing three new units.

**VII. Citizen Presentations**

No Citizen Presentations

**VIII. Request for Future Agenda Items**

Request an update on the proper wording for AABC 0702.

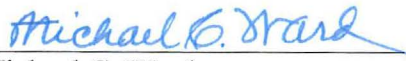
**IX. Adjournment**

With no further presentations or discussions, Chairman Ward adjourned the regular meeting of the Aviation Advisory Board Meeting at 5:00 p.m., Tuesday, July 14, 2015.

**Minutes Approved By:**



William Welstead  
Director of Aviation



Michael C. Ward  
Chairman